



1 CREDIT 1 HOUR LIVE FORMAT

What are the elements of a “good” litigation hold?

What are the perils and pitfalls of a “bad” hold?

Find out what it takes to protect your client and yourself.

Litigation Holds – the Good, the Bad, and the Ugly

Preparation means protection

When done well, a litigation hold ensures the preservation of all relevant information, protecting you and your client from claims of spoliation. Litigation holds, even when managed properly, have the potential to be very disruptive to a company’s day-to-day business. When done incorrectly, they can result in adverse and costly consequences to legal counsel and their client. What are the elements essential to a “good” hold? What are the perils and pitfalls of a “bad” hold? Find out what it takes to protect your client and yourself.

What you will learn

This CLE course provides litigation attorneys, in-house counsel, legal support staff, IT departments and human resource professionals with an overview of best practices for implementing, monitoring and managing litigation holds. At the end of this presentation, attendees will have learned the following:

- The essential elements of an effective litigation hold.
- When to issue a hold, the proper recipients and the best methods for implementation.
- Counsel’s continuing obligations under the hold.
- Recent case law discussing the evolving duties inherent within litigation holds.
- How to minimize the hold’s negative impact on the organization’s day-to-day business.
- The negative ramifications, including sanctions, of failing to understand the importance of the litigation hold.

All CLE seminars are delivered in an educational, completely sales-free format.

Additional resources

Schedule a CLE today. To learn about Merrill’s CLE courses and other knowledge resources, go to www.merrillcorp.com/knowledge or contact your Merrill Representative.

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